



**FINANCE  
NEW YORK**  
THE CITY OF NEW YORK  
DEPARTMENT OF FINANCE

2<sup>nd</sup> INSTALLMENT PAYMENT AGREEMENT

PRINCIPAL LIABILITY **\$4544.99**  
LESS INITIAL PAYMENT **2,000.00**  
BALANCE DUE **2,544.99**

DATE: **June 16, 2010**

WARRANT: [REDACTED]  
AGREEMENT NO: [REDACTED]

1. WHEREAS, there is due and payable from [REDACTED] to the City of New York, under this Installment

- Agreement the sum of **\$2,544.99** for outstanding GCTX taxes for the year(s) of 2008
2. WHEREAS, the undersigned has requested permission to make payment of the outstanding indebtedness in installments that being 10 monthly payments in the amount of **\$300.00** each beginning on the **18 JUNE, 2010** and each 1st day of every following month, thereafter, until paid in full. Once final payment is made, a notice will be sent to said taxpayer regarding any additional interest due in one balloon payment. Penalty & Interest will continue to accrue on the descending balance and will be reflected in the final payment.
3. A warrant will be issued in order to protect all City rights against said taxpayer. There will be no collection proceeding pursued against the taxpayer's assets during the entire period of the Installment Agreement EXCEPT if there is a default in the timely payment of any one of the installment payments or of the balloon payment. Defaulting within the Installment Agreement constitutes that the City may, at any time, and without notice, declare the entire unpaid amount immediately due and payable, and may take any and all action provide by law for collection. Acceptance of the late payment is not a waiver of the City's rights to enforce this agreement.  
**YOU ARE CONSIDERED IN DEFAULT TEN DAYS AFTER YOUR DUE DATE.**
4. It is understood and agreed that the undersigned shall pay all future taxes when due, separately and in addition to the amounts due hereunder, and failure to do so will be considered grounds for a default under the provisions of this Installment Agreement.

Checks are to be made payable to the NYC Department of Finance and forwarded to the Department of Finance, City of New York, Field Collections Unit- 59 Maiden Lane, 24<sup>th</sup> Fl, New York, NY 10038 (212) 232-1947 Attn: Kwame Asante **PLEASE WRITE YOUR SS#, EIN, or REG# ON ALL CHECKS.**

**IF AGREEMENT IS NOT SIGNED AND RETURNED, THIS CONTRACT IS INVALID.**

✓ DATED: New York, New York \_\_\_\_\_

✓ NAME of TAXPAYER: \_\_\_\_\_

✓ BY: \_\_\_\_\_  
(Name) (Title)

✓ ADDRESS: \_\_\_\_\_  
(Residence)

✓ TELEPHONE #: \_\_\_\_\_

✓ ADDRESS: \_\_\_\_\_  
(Business)

✓ TELEPHONE # \_\_\_\_\_

APPROVED \_\_\_\_\_

By the New York City Department of Finance