



Department of the Treasury  
 Internal Revenue Service  
 Small Business / Self-Employed Division  
 300 COMMERCE DRIVE  
 NEW WINDSOR, NY 12553-6928

Date: 02/11/2016  
 Person to contact:  
 Name: [REDACTED]  
 Employee ID number: [REDACTED]  
 Telephone: [REDACTED]  
 Taxpayer ID number:  
 [REDACTED]

[REDACTED]  
 NEW WINDSOR, NY 12553 [REDACTED]

We approved your request to pay your taxes in installments. Your first payment of \$1,000.00 is due on 02/28/2016. You agreed to make future payments of \$1,000.00 on the 28th of each following month until you have paid the full amount you owe.

The amount you owe as of 02/28/2016 is \$45,792.42. This amount does not include all accrued penalties and interest. We will charge penalties and interest until you pay the full amount you owe, because you didn't pay your total tax when it was due.

You agreed to pay us by Direct Debit. This means your financial institution will subtract (debit) the amount of your monthly payment from your checking/savings account on the same day each month and send that amount to us. Paying by direct debit also authorizes a financial institution to receive confidential information necessary to answer inquiries and resolve issues related to your payment. Remember to subtract the payments from your account balance each month.

If you don't have enough money in your checking/savings account for the monthly payment, we must charge a penalty of \$25 or two percent of your monthly payment, whichever is larger. If your monthly payment is less than \$25, the penalty amount will be the payment amount.

Note: If the IRS is charging backup withholding on any of your accounts, it will continue. Having an installment agreement doesn't interrupt backup withholding.

Although we have established an installment plan for you, we must protect the government's interest. Therefore, a Notice of Federal Tax Lien

**MAY BE FILED IF THIS AGREEMENT DEFAULTS**

A Notice of Federal Tax Lien is a public notice that the government has a claim against your property to satisfy a debt. We will release (remove) the lien when you finish paying what you owe. We have the legal right to collect this money for up to 10 years.

**CONDITIONS OF THIS AGREEMENT:**

- We must receive each payment by the date shown above. If you have a problem, contact us immediately.
- This agreement is based on your current financial condition. We may change or cancel it if our information shows that your ability to pay has changed significantly.